

MINSTERWORTH VILLAGE HALL  
MAIN ROAD, MINSTERWORTH GL2 8JG  
Telephone: 01452 750347 Registered Charity No: 255668  
Website: www.minsterworth.org Email: village\_hall@minsterworth.org

**APPLICATION FOR HIRE**

Contact Name.....

Name of Organisation.....  
(if applicable)

Contact Address.....

.....

.....Postcode.....

Contact Telephone.....Fax no.....

Email.....

Function/Event .....

To be held on – Date(s) required .....

*(For block bookings, continue on a separate sheet if necessary.)*

Event to start at (time) .....and to finish at (time).....

Access required from (time) ..... until (time) .....

*(Please note that if the total access required time exceeds the total event time by more than three hours, you may be asked to pay an additional charge.)*

I intend to apply for a Temporary Event Notice for the sale of alcohol at this event. ....

Any other special requirements .....

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**I/We have read and undertake to abide by the conditions applicable to the hire of the Hall - set out overleaf - and confirm that alcohol will/will not (*delete as appropriate*) be consumed on the premises during the period of hire.**

Signature..... Date.....

Print Name.....

**Please return the completed form with a deposit of £25 (cheques made payable to ‘Minsterworth Village Hall’) to: Mrs Howard, The Coach House, The Street, Minsterworth GL2 8JJ**